



VOCATIONAL OUTSIDE LINE



Northwest Line JATC
1705 SE 17th, Battle Ground, WA 98604
Phone: (360) 816-7100
Website: nwlinejatc.com

VOLTA Application Checklist

Please Note: Applications are only accepted during the designated enrollment periods for each session. Applications will not be processed before the enrollment period. For current enrollment dates, please refer to our website. All questions must be submitted via email to volta@nwlinejatc.com AND will only be discussed with the applicant.

Before the Enrollment Period:

- Read the VOLTA Catalog** (Available in Resources tab)
- Request official Transcripts** from High School or GED testing site (*Emailed transcripts are acceptable if emailed by school official/ district employee*)
- Open VOLTA Application** on the Website (Available in the Resource tab)

During Enrollment Period:

- Submit VOLTA Application** (By mail, delivery to Battle Ground office, OR emailed to volta@nwlinejatc.com)
- Review your information** to ensure all required fields are completed

A complete application consists of the following items:

- Properly Completed Enrollment Application
- Official Sealed High School Transcripts or GED
 - **Please note we CAN accept official transcripts emailed over to volta@nwlinejatc.com by a school official/ district employee**
- Copy of Valid Drivers' License or CDL Permit
- Proof of medical insurance
- \$150 Enrollment Fee (Check, cashier check, money order) ****We will not accept cash****
 - **Please note if you email in your application. We will call you once you receive the acceptance email to take the enrollment fee over the phone via debit/ credit card**

Once Enrolled in Class:

- Attend Orientation**
- Initial Deposit Due (\$1,700)**
 - *This deposits due date will be listed on your invoice*
- Purchase Tools**
 - *A list of required tools will be provided. Tools can be purchased through any line supplier. Please see the catalog for our recommended vendors.*
- Final Payment Due**
 - *The remaining balance of \$6,650 is due by 4 PM the Friday before session starts.*