



Application Check List

Applications can be created online one month prior to the open enrollment date for each session.

Prior to open enrollment period:

- Read (download if needed) the current VOLTA Catalog
- Review the VOLTA Physical Demands Evaluation
- Create your account (If you do not already have one) at nwlinejatc.com. Once your account has been accepted, you can begin your application.
- Complete the online application.
- Request official Transcripts from High School or GED testing site

The week before the open enrollment period:

- Review your information to make sure you have the required information complete
 - A complete application consists of the following items:
 - *Properly completed enrollment application, including your proof of medical insurance*
 - *Official (sealed) transcripts or GED*
 - *Copy of valid drivers' license*
 - *Check or money order for \$150.00*
- Send your enrollment fee of \$150.00 (cash is not accepted) along with your official Transcripts to be delivered no earlier than Monday of the open enrollment period (applications received prior to Monday will be returned).

30 days prior to first day of class:

- Attend the Orientation as scheduled.
- Secure housing
- Make sure your deposit is paid.
- Arrange for final tool purchases.

1 Weeks before class:

- Final payment due
- Complete tool list in hand